

MINUTES

<p>Board Clerk, Sheila Nolan, called the meeting of the Unatego Central School District Board of Education to order at 6:00 p.m. in room 93 at the MS/HS.</p>	<p>Call to Order</p>
<p>Oath of Office was administered to elected Board member: David Clapper, Brian Davis, and Cindy O’Hara by Board Clerk Sheila Nolan.</p>	<p>Oath of Office Board Members</p>
<p>Clapper, Davis, Downey, Johnson, Nordberg, O’Hara, and Salisbury answered roll call.</p>	<p>Roll Call</p>
<p>Administrators present: Supt. Dr. Richards, Elementary Principal Mike Snider, MS Principal Tim Simonds, HS Principal Julie Lambiaso, CSE Chairperson Katherine Mazourek, Business Manager Patti Loker, and Clerk Nolan.</p>	
<p>Visitors/Staff: - 2</p>	
<p>Board Clerk Nolan led the Flag Salute.</p>	<p>Flag Salute</p>
<p>Motion by O’Hara, seconded by Johnson, to adopt the agenda as amended. Yes-7 No-0. Carried.</p>	<p>Adopt Agenda</p>
<p>Board Clerk Nolan asked for nominations for Board President. Motion by Clapper to nominate James Salisbury. No other nominations, motion by O’Hara, seconded by Downey, to close the polls and have the Board Clerk cast one vote for Salisbury. Yes-7 No-0. Carried.</p>	<p>Nomination – Board President</p>
<p>Board Clerk Nolan asked for nominations for Board Vice-President. Motion by Salisbury to nominate David Clapper. No other nominations, motion by Johnson, seconded by Nordberg to close the polls and have the Board Clerk cast one vote for Clapper. Yes-7 No-0. Carried.</p>	<p>Nomination – Board Vice- President</p>
<p>Oath of Office were given to President Salisbury and Vice-President Clapper. President Salisbury assumed the chair.</p>	<p>Oath of Office</p>
<p><i>Appointment of Officers:</i> Motion by O’Hara, and seconded by Johnson, the following appointments are hereby approved: Yes-7 No-0. Carried.</p>	<p>Appointment of Offers</p>
<p>District Treasurer – Amber Birdsall – no salary Deputy Treasurer – Patricia Loker – no salary Deputy Purchasing Agent – Sheila Nolan – no salary Tax Collector – Amber Birdsall</p>	
<p>Oath of office to District Clerk by Board of Education President.</p>	
<p>Oath of office to Superintendent of Schools by the District Clerk.</p>	<p>Oath of Office</p>

<p><i>Corporate Appointments:</i> Motion by Johnson, seconded by Downey, the following Corporate Appointments are hereby approved: Yes-7 No-0. Carried.</p> <p>School Attorneys – Ferrara Fiorenza, PC. Independent Auditor – D’Arcangelo & Co., LLP Physicians – Bassett Healthcare</p>	<p>Corporate Appointments</p>
<p><i>Personnel Appointments:</i> Motion by Downey, seconded by Johnson, the following personnel appointments 10a-10u are hereby approved. Yes-7 No-0. Carried.</p> <p><u>Board Spokesperson</u> – Board President <u>Information Access Officer</u> – Superintendent Dr. David S. Richards <u>Records Management Officer</u> – Sheila Nolan <u>Attendance Officers</u> – Matt Hafele and Kaleigh Barber <u>Internal Claims Officer</u> – DCMO BOCES <u>Trustee for Worker’s Compensation Alliance</u> – James Salisbury <u>Alternate Trustee for Worker’s Compensation Alliance</u> – Matthew Downey <u>Title IX Officer</u> – Patricia Loker <u>Purchasing Agent</u> – Dr. David S. Richards – no salary (<i>Authorized Representative for all Federal Programs including; E-Rate and Child Nutrition, and Designated Custodian for the general fund, building fund, child nutrition fund, bond fund, activity fun, all federal programs including E-Rate, all State programs, and all other school programs and activities not listed for the 2023-2024 school year).</i> <u>BOE/District Committees 2023-2024</u> <u>Bldgs/Grounds</u> – David Clapper, Janette Johnson, Jim Salisbury <u>Curriculum</u> – Matthew Downey (Chair), Janette Johnson, Julie Lambiaso, Cindy O’Hara, Dr. David Richards <u>Policy</u> – Janette Johnson, Jill Nordberg, Cindy O’Hara, Dr. David Richards <u>Audit</u> – Matthew Downey, Byron McMichael, Cindy O’Hara <u>Safety Committee</u> – Shawn Callahan (SRO), David Clapper, John Collins, Brian Davis, George Flavell (SRO), Shannon Hartz, Julie Lambiaso, Dr. David Richards, Tim Simonds, Mike Snider, Brian Trask. <u>HIPAA Officer</u> – Patricia Loker <u>Cobra Representative</u> – Patricia Loker <u>Medicaid Compliance Officer</u> – Director of Special Programs <u>District Registrar</u> – Sherry Maruszewski - \$2,840.75 <u>Lead Evaluators</u> – Principals and Director of Special Programs <u>Site Master</u> – Sheila Nolan - \$2,322.88 <u>Athletic Director</u> – Matt Hafele - \$21,309.67 <u>Substitute Registry Coordinator</u> – Tara Nichols <u>Dignity Act Coordinators Building Levels</u> – Principals <u>District Lead Custodian</u> – Joseph (Will) Clark - \$3,835.55</p>	<p>Personnel Appointments</p>
<p><i>Designations:</i> Motion by Johnson, seconded by O’Hara, the following Designations are hereby approved: Yes-7 No-0. Carried.</p>	<p>Designations</p>

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<p>Bank Depositories; Community Bank, Citizens, Trustco Bank, NBT Bank, JP Morgan Chase, DCMO Cooperative Banks and NYCLASS. Official Newspaper – The Daily Star with exceptions Board Meeting Days and Times-1st & 3rd Mondays-7:00 p.m. with exceptions</p> <p>Authorizations: Motion by O’Hara, seconded by Downey, the following authorizations are hereby approved: Yes-7 No-0. Carried.</p> <p>Petty cash funds - \$100 each – Superintendent Dr. David S. Richard and Elementary Principal Snider. Superintendent may approve attendance at conferences, conventions, etc. for the 2023-2024 school year; not to exceed budgeted amounts. Treasurer may sign all checks. In the absence of the treasurer the Deputy Treasurer is authorized to sign checks. The Superintendent may make budget transfers as needed. These transfers will not exceed \$20,000 each. The Business Manager may make budget transfers as needed. These transfers will not exceed \$5,000 each. Certify payroll – Superintendent Dr. David S. Richards Apply for grants and aid – Superintendent Dr. David S. Richards Authorize the BOCES Career and Technical Education Advisory Council to serve as the Technical Education Advisory for Unatego. The Superintendent may approve capital project change orders not exceeding \$20,000 each.</p>	<p>Authorizations</p>
<p>Bonding: On motion by Johnson, seconded by Clapper, the following bonding amounts are hereby approved: Yes-7 No-0. Carried.</p> <p>District Treasurer - \$1,000,000 Tax Collector - \$1,000,000 Public School Employee Blanket Bond - \$10,000</p>	<p>Bonding</p>
<p>Other Items: On motion by Downey, seconded by Johnson, the following items are hereby approved: Yes-7 No-0. Carried.</p> <p>Mileage reimbursement for private vehicle use on school business – IRS rate. Mileage rate for district owned buses by outside organizations - \$3.50/mile. Building use rates – cafeteria dining room, classrooms - \$7.00/hr. Kitchen, auditorium, gym - \$10.00/hr. All support services personnel usage will be billed at \$27.35/hr. Adopt all Board policies, Code of Ethics and Code of Conduct as previously presented. Accept Dates and Times for Board of Education Meetings 2023-2024 as presented.</p>	<p>Other Items</p>

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<p>Clapper, Davis, Downey, Johnson, Nordberg, O’Hara, and Salisbury answered roll call.</p> <p>Board President Salisbury led the Flag Salute.</p> <p>Motion by Johnson, seconded by O’Hara, to approve the Regular Board Meeting Minutes of June 26, 2023. Yes-7 No-0. Carried.</p> <p>Motion by Downey, seconded by Johnson, to adopt the Agenda and Addendum as presented. Yes-7 No-0. Carried.</p> <p><u>Public Comment:</u> – None.</p> <p><u>Presentations:</u> Administrator’s Reports - Mike Snider Elementary Principal</p> <ul style="list-style-type: none"> • Complete the school year with ceremonies for each grade level. • Summer school academic program started on July 11. • Construction has started. <p>Tim Simonds MS Principal</p> <ul style="list-style-type: none"> • Ended the school year with award ceremonies, activity days, and field trips. • Master schedule planning has started. • Summer school has started with about 48 middle school students attending for either academics or enrichment. • The new MS Secretary Clara Carver has started and doing a fantastic job. • Interviewing for a new MS Counselor. <p>Julie Lambiaso HS Principal</p> <ul style="list-style-type: none"> • Graduation inside went well. Thank you to the board members for attending. • Summer school started July 10. There will be a regent’s review in July before the scheduled regents’ exams in August at BOCES. • Attending professional development opportunities: School Safety Summit (July 17) and Leadership Academy (July 18-19). • Master schedule is almost complete. • PE interviews will be within the next week. • Reviewed June 2023 regents’ results. • Thank you to all the teacher that worked to help some of our seniors catch up on work in order to graduate. <p>Business Manager’s Report – Patti Loker:</p> <ul style="list-style-type: none"> • Received a check in the mail from NYSIR from the fire claim. • Received a FEMA payment from COVID. • Smart School check coming in the mail. • BAN interest rate came in at 3.9769%, BNY Melon was awarded the bid. 	<p>Roll Call</p> <p>Flag Salute</p> <p>Reg Brd Mtg Min 6-26-23</p> <p>Adopt Agenda & Addendum</p> <p>M. Snider</p> <p>T. Simonds</p> <p>J. Lambiaso</p> <p>P. Loker</p>
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<p>BE IT RESOLVED THAT Tim Simonds, Julie Lambiaso, and Mike Snider are hereby certified as Qualified Lead Evaluators of classroom teachers having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b): The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;</p> <ol style="list-style-type: none"> (1) Evidence-based observation techniques that are grounded in research; (2) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2; (3) Application and use of the State-approved rubrics selected by the Unatego Central School District for use in the evaluation of classroom teachers, including training on the effective application of such rubric to observe a classroom teacher’s practice; (4) Application and use of the assessment tools that the Unatego Central School District utilizes to evaluate its classroom teachers, including, but not limited to structured portfolio reviews; student, parent, teacher, community feedback; professional growth goals; school improvement goals, etc.; (5) Application and use of the State-approved locally selected measures of student achievement used by the Unatego Central School to evaluate its classroom teachers; (6) The scoring methodology utilized by the Department and the Unatego Central School District to evaluate a classroom teacher under 8 NYCRR §30-2, including: <ol style="list-style-type: none"> (a) how scores are generated for each subcomponent and the composite effectiveness score of classroom teachers, and (b) application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of classroom teachers and their subcomponent ratings; and (7) Specific considerations in evaluating classroom teachers of English language learners and students with disabilities. <p>Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training. This certification has been issued in accordance with the process for certifying lead evaluators described in the Unatego Central School District’s annual professional performance review plan.</p>	<p>Qualified Lead Evaluators of Classroom Teachers</p>
<p>BE IT RESOLVED THAT David S. Richards is hereby certified as a Qualified Lead Evaluator of building principals having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b):</p> <ol style="list-style-type: none"> (1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions; (2) Evidence-based observation techniques that are grounded in research; (3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2; (4) Application and use of the State-approved rubrics selected by the Unatego Central School District for use in the evaluation of building principals, 	<p>Qualified Lead Evaluator Bldg Principals</p>

<p>including training on the effective application of such rubric to observe a building principal’s practice;</p> <p>(5) Application and use of the State-approved rubrics selected by the Unatego Central School District for use in the evaluation of building principals, including training on the effective application of such rubric to observe a building principal’s practice;</p> <p>(6) Application and use of the assessment tools that the Unatego Central School District utilizes to evaluate its building principals, including, but not limited to structured portfolio reviews; student, parent, teacher, community feedback; professional growth goals; school improvement goals, etc.;</p> <p>(7) Application and use of the State-approved locally selected measures of student achievement used by the Unatego Central School to evaluate its principals;</p> <p>(8) The scoring methodology utilized by the Department and the Unatego Central School District to evaluate a building principal under 8 NYCRR §30-2, including:</p> <p>(a) how scores are generated for each subcomponent and the composite effectiveness score of principals, and</p> <p>(b) application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of principals and their subcomponent ratings; and</p> <p>(9) Specific considerations in evaluating building principals of English language learners and students with disabilities.</p> <p>Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training. This certification has been issued in accordance with the process for certifying lead evaluators described in the Unatego Central School District’s annual professional performance review plan.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby accept Ashley Benz’s resignation as school counselor, effective July 28, 2023, as presented.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby accept Katherine Mazourek’s resignation as Director of Special Programs, effective July 29, 2023, as presented.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Cheryl Nages as a substitute teacher for the 2023-2024 school year as presented.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Katy Bridgers, to a four-year probationary appointment in the tenure area of Music, effective date September 1, 2023, and ending August 31, 2027, Masters Step 11 at a salary of \$64,942, as presented. (Replaces Maureen Haehnel)</p>	<p>Accept Resignation- A. Benz, MS Counselor</p> <p>Accept Resignation- K. Mazourek, Director of Special Programs</p> <p>Approve Sub Teacher- C. Nages</p> <p>Approve Prob Appt- K. Bridgers, Music Teacher</p>
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This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve non-resident tuition student for the 2023-2024 school year as presented.

Public Comment:

-B. Stanton – Tried to stream the graduation ceremony, but it was difficult to hear.

Round Table:

-Supt. Richards – Welcomed new board member Davis to the board.

Adjourn:

Motion by O’Hara, seconded by Clapper, to adjourn the meeting at 7:34 p.m. Yes-7 No-0. Carried.

Sheila Nolan
District Clerk

Approve Non-Resident Tuition Student

Adjournment